Welcome to
The School of Social and Political Science
## SPS Glossary

Some of the terms and acronyms you encounter might be unfamiliar.

<table>
<thead>
<tr>
<th>Acronym</th>
<th>Definition</th>
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<tbody>
<tr>
<td><strong>CAHSS</strong></td>
<td>College of Arts, Humanities and Social Sciences</td>
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<tr>
<td><strong>CMB</strong></td>
<td>Chrystal Macmillan Building</td>
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<tr>
<td><strong>DRPS</strong></td>
<td>Degree Regulations and Programmes of Study</td>
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<tr>
<td><strong>HEAR</strong></td>
<td>Higher Education Achievement Report</td>
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<tr>
<td><strong>MyEd</strong></td>
<td>MyEd is the University of Edinburgh’s web portal.</td>
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<tr>
<td><strong>PALS</strong></td>
<td>Peer-Assisted Learning Scheme</td>
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<td><strong>PG</strong></td>
<td>Postgraduate</td>
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<td><strong>PIR</strong></td>
<td>Politics and International Relations</td>
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<td><strong>PT</strong></td>
<td>Personal Tutor</td>
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<td><strong>SPS</strong></td>
<td>School of Social and Political Science</td>
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<td><strong>SSO</strong></td>
<td>Student Support Officer</td>
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<tr>
<td><strong>UG</strong></td>
<td>Undergraduate</td>
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<td><strong>UTO</strong></td>
<td>Undergraduate Teaching Office</td>
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Getting started - checklist

There’s a lot to keep track of in the first week. This checklist will help you make sure you’ve covered all the important points. Read over this booklet for more detailed information.

- Activate your University email account and make sure to check this account regularly: www.office365.ed.ac.uk

- Attend the School of Social and Political Science Welcome Talk:
  Mon 10 Sept, 12.15 – 1.30pm, Gordon Aikman Lecture Theatre, George Square

- Attend your Subject Area Welcome Talk:
  Tues 11 Sept, Various times and locations. See page 5.

- Attend the Academic Fair:
  Tues 11 Sept, 2.30 – 4.30pm, 50 George Square: edin.ac/2MQaCif

- Enrol on your courses on any of the following days and times:
  Wed 12 Sept, Thurs 13 Sept and Fri 14 Sept, 10am – 12pm and 2 – 4pm,
  UG Microlab (B.03/B.04), Basement, Chrystal Macmillan Building. See page 7.

- Meet with your PT to review your course choices and confirm your attendance:
  See page 10.

- Read the University’s Student Contract, which contains policies, regulations and codes of practice that are relevant to you and your studies: edin.ac/2Je5K3D

Visit our school website to find useful information for new students: www.sps.ed.ac.uk/undergrad/new_students
Welcome

Hello and welcome to the University of Edinburgh and to our community here in the School of Social and Political Science. We want you to feel at home quickly and hope that our Welcome Week Pack will help you to do just that.

The School of Social and Political Science is a global community with students and staff from Europe, the Americas, Africa, Asia and Oceania. Our different interests, skills, life histories and experiences come together in one community. We think this makes for a rich and rewarding experience.

Over the next four years, we will challenge you with new ideas, approaches and knowledge; equip you with new intellectual and personal skills; and support you to make new connections and friendships.

Our school brings together the Subject Areas of Politics and International Relations; Social Anthropology; Social Policy; Social Work; Sociology and Sustainable Development, as well as numerous centres and units including African Studies; Canadian Studies; Science, Technology and Innovation Studies; South Asian Studies and Global Health Policy.

We also host the Global Development Academy and work closely with the Global Health Academy and Global Justice Academy. This means that there are always opportunities for learning beyond the classroom and sparking connections across disciplinary boundaries.

Welcome Week can be both exhilarating and overwhelming, especially for those who are finding their feet in a new city or even a new country. With so much new information to take in it can be easy to experience information overload!

The Welcome Week Pack is your quick-start guide. It pulls together key information you’ll need in order to navigate your way through the first few days at University and lists all of the Welcome Week events hosted by our school.

It will also be useful to you beyond Welcome Week; there may be tough or frustrating times ahead as well as good times and the Welcome Pack will provide a great starting point for you to find out about the support on offer within our school.

Welcome - we look forward to you joining our community. The journey begins!

Professor Linda McKie
Dean and Head of School

Professor Richard Baxstrom
Deputy Head of School and Director of Learning and Teaching

Ms Marie Craft
Undergraduate School Administrator

Dr Lawrence Dritsas
Acting Undergraduate Director
About the School

The School of Social and Political Science (SPS) is one of the largest and most successful schools of social and political science in the UK, with global reach and local and global impact.

A quick overview

**Academic**

- **Undergraduates**: 1407
- **Postgraduates (taught)**: 638
- **Postgraduates (research)**: 362*  
  *estimated

**Total Staff**: 244

**Professional services**

- **Total Staff**: 91

UNDERGRADUATE DEGREE SUBJECT AREAS

- Politics & International Relations
- Social Anthropology
- Social Policy
- Social Work
- Sociology
- Sustainable Development

CENTRES AND INSTITUTES

- AoG / Institute of Governance
- Centre for African Studies
- Centre of Canadian Studies
- Centre on Constitutional Change
- Centre for Medical Anthropology
- Centre for Security Research
- Centre for South Asian Studies
- Europa Institute
- Global Development Academy
- Global Health Policy
- Innogen
- Institute for International Cultural Relations
- ISSTI
- Just World Institute
- Q-Step
- Science, Technology & Innovation Studies
- SKAPE
Academic events in Welcome Week

**SSPS WELCOME TALK**
Gordon Aikman Lecture Theatre
Mon 10 Sept, 12.15 – 1.30pm
An introduction to the School of Social and Political Science

**SUBJECT AREA WELCOME TALKS**
**Tue 11 Sept**
These are subject area-specific welcome talks for UG students:

**SOCIOLOGY**
10 – 11am Seminar Rooms 1 & 2, Ground Floor, Chrystal Macmillan Building

**SUSTAINABLE DEVELOPMENT**
10 – 11am Staff Room, 6.02, 6th Floor, Chrystal Macmillan Building

**SOCIAL ANTHROPOLOGY**
10 – 11am Lecture Theatre 1, Appleton Tower

**SOCIAL WORK**
11am – 12pm Seminar Rooms 1 & 2, Ground Floor, Chrystal Macmillan Building

**SOCIAL POLICY**
10 – 11am Seminar Room 5, Basement, Chrystal Macmillan Building

**POLITICS & INTERNATIONAL RELATIONS**
11am – 12pm Lecture Hall A, David Hume Tower

**MEET YOUR STUDENT SOCIETY**
**Tue 11 Sept**
Meet your PALS student leader and current students who participate in your student society. These sessions will take place directly after your Subject Area Welcome Talks in the same venue.

**ACADEMIC FAIR**
**Tue 11 Sept, 2.30 – 4.30pm**
50 George Square
Visit the Academic Fair before selecting outside courses. Speak to academics, ask questions and find out about courses before enrolling.

**JOINT DEGREES**
If you are taking a joint degree, attend the Subject Area Welcome Talk for your first named degree subject – e.g. Social Anthropology & Politics students should attend the Social Anthropology talk.
# Social events in Welcome Week

## POLITICS & INTERNATIONAL RELATIONS

### EDINBURGH POLITICAL UNION WELCOME SOCIAL

- **Thu 13 Sept, 7pm**
- **Peartree Pub, Just next to Appleton Tower**

It’s going to be the perfect combination of political banter, cosy sofas and chilled drinks! Get to know Edinburgh and meet our student society team!

## SOCIAL WORK

- **Thu 27 Sept, 5 – 6.30pm**
- **Foyer, Ground Floor, Chrystal Macmillan Building**
- **Student/ Staff Welcome Event**

## SOCIAL ANTHROPOLOGY

- **Fri 21 Sept, 5 – 7pm**
- **Staff Room, 6.02, 6th Floor, Chrystal Macmillan Building**

An opportunity to get together and meet and chat with staff and returning students in an informal setting. Refreshments will be provided.

## SCOTTISH PARLIAMENT TOUR

- **Fri 14 Sept**
  - **Group 1: 10.30am meet up**
  - **Group 2: 11am meet up**
  - **Meet outside Chrystal Macmillan Building**

Interested to find out about the history and work of the Scottish Parliament? Join us for a guided tour of Holyrood and a brief introduction to Scottish politics.

## SUSTAINABLE DEVELOPMENT

- **Fri 14 Sept, 4 – 6pm**
- **Staff Room, 6.02, 6th Floor, Chrystal Macmillan Building**

An informal social afternoon event – meet staff, returning students and alumni in a friendly atmosphere with a range of speakers, activities, and refreshments.

## SOCIOLOGY

- **Tues 18 Sept, 5 – 7pm**
- **Staff Room, 6.02, 6th Floor, Chrystal Macmillan Building**

A social afternoon for new and returning students in Sociology. Refreshments provided.

## SOCIAL POLICY

Details to be confirmed at your Subject Area Welcome Talk.

## Q-STEP (QUANTITATIVE METHODS STUDENTS)

Details to be confirmed at your Subject Area Welcome Talk.

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Check out the EUSA website for more Welcome Week events: [www.eusa.ed.ac.uk](http://www.eusa.ed.ac.uk)
Choosing Optional Courses

Along with your compulsory courses, you will need to choose and enrol on some additional courses. We refer to these courses as ‘optional’ or ‘outside’ courses. You’ll have a range to choose from, so you’ll need to do a little research and thinking.

GETTING STARTED

Check the course choices for your degree at: edin.ac/2MR86bD

Attend and ask questions at:
• Your Subject Area Welcome Talks
• The Academic Fair (edin.ac/2MQaCif)

For more detailed information see: edin.ac/2L94HE3

ENROLLING ON OPTIONAL COURSES

Enrol on the following days and times:
**Wed, Thu and Fri:**
12 – 14 Sept 2018
10am – 12pm and 2 – 4pm
UG Microlab (B.03/B.04), Basement, Chrystal Macmillan Building

HOW DO I ENROL ON MY TUTORIALS?

You will automatically be allocated a slot based on your timetable and do not need to enrol. Tutorial allocation will be completed by the end of week 2 and will be visible in your personal timetable.

Problem with your allocated tutorial?
See: edin.ac/2vRujzE

 DOESN’T MY PT ENROL ME ON MY COURSES?

Yes, they can. But Welcome Week is very busy and courses can fill up quickly. Rather than waiting to see your PT, enrol first and see your PT afterwards. When you meet your PT they will review your choices with you and can make changes if needed.

I’VE ENROLLED BUT WANT TO CHANGE ONE OF MY COURSES. WHAT DO I DO?

In Welcome Week, go back to the Microlab or visit reception on the ground floor of CMB and we’ll be happy to help. From week 1 onwards, please contact your PT or SSO to request the change.

Be sure that any changes meet with the requirements of your degree programme. See: edin.ac/2MR86bD

Contact your PT or SSO if you need more help.

Please note: changes are not possible after week 2 of the semester in which the course is being taught.
Use PATH or DRPS to complete this pre-selection form. You should take your completed pre-selection form to one of the course sign-up sessions. For full details and guidance visit our webpage at: www.sps.ed.ac.uk/undergrad/outside_courses

Name

Student Number

Degree Programme

**SEMESTER 1, Compulsory Courses**
Please list the codes and titles for all your courses (including any from other schools)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
</tr>
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<tbody>
<tr>
<td>Ex: ABCD 1234</td>
<td>Semester 1 Compulsory Course Name</td>
<td>20</td>
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<td>1.</td>
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<td>5</td>
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</table>

**SEMESTER 1, Optional Courses**
Please list in order of preference (list more than you need in case your first choices are over-subscribed)*

1. 
2. 
3. 
4. 
5. 

Total Credits Semester One

Continued Over ►
**SEMESTER 2, Compulsory Courses**
Please list the codes and titles for all your courses (including any from other schools)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
</tr>
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<tbody>
<tr>
<td>Ex: ABCD 1234</td>
<td>Semester 2 Compulsory Course Name</td>
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<td>1.</td>
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**SEMESTER 2, Optional Courses**
Please list in order of preference (list more than you need in case your first choices are over-subscribed)*

| 1.          |                                    |         |
| 2           |                                    |         |
| 3           |                                    |         |
| 4           |                                    |         |
| 5           |                                    |         |

Total Credits Semester Two

+ Total Credits Semester One

Total Credits

*Make sure you have selected enough for an even distribution of courses across both semesters, remembering to consider your compulsory courses. Allocations will be made based on 60 credits per semester, 120 credits overall, inclusive of compulsory course.
# Personal tutors

**PERSONAL TUTORS**

## WHAT DO PTS DO?

Each student is assigned a Personal Tutor (PT). PTs are academic staff who advise you on course choices and who guide your academic performance. They can provide academic advice on coursework and exams, study problems, degree transfers and periods of study abroad, as well as advice and references related to employment and postgraduate study.

## WHO IS MY PT?

PTs are assigned to all first-year students by Welcome Week. You can find your PT by checking in MyEd. Please note – your PT is likely to change over the years due to staff availability.

## HOW DO I CONTACT MY PT?

During Welcome Week most PTs place sign-up sheets on their office doors, or they may contact you via email with instructions on how to make an appointment. Meet with your PT during Welcome Week, after enrolling on courses, in order to have your attendance confirmed with the University and to have your optional courses reviewed and approved.

## WHAT IF MY PT IS UNAVAILABLE?

If your PT is unavailable, your SSO may be able to offer guidance, although not on strictly academic matters. If you need academic advice, each subject area normally has a senior PT who can help: your SSO can advise who this is. Alternatively, your subject’s Director of UG Teaching, the School’s UG Director or Deputy Directors, or the Head of Subject may be able to assist.

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Find out more at: [edin.ac/2vZ5yBJ](edin.ac/2vZ5yBJ)
Our Student Support Officers (SSOs) are a team of administrative staff who provide support and advice on non-academic issues to students within particular subject areas. For students on joint degrees, their SSO is the person covering their first named degree subject. Their office hours are normally 9am-5pm with a break around noon for lunch. See page 13 for more information about SSOs.

Politics & Social Policy
Clay Young
Rm 1.02
clay.young@ed.ac.uk

International Relations
Natalie Stroud
Rm 1.02
natalie.stroud@ed.ac.uk

Social Anthropology
Alex Solomon
Rm 1.05
alex.solomon@ed.ac.uk

Sociology & Social Work
Karen Dargo
Rm 1.05
karen.dargo@ed.ac.uk

Sustainable Development
Sue Renton
Rm 1.04
sue.renton@ed.ac.uk

My SSO is: 

For programme-related queries and academic-related issues contact your PT.

My PT is: 

Keeping in touch

Your University email account is our only official means of communication with you. Course organisers, course tutors, the UTO, PTs, SSOs and Student Administration will all contact your through your University email account about important and sometimes urgent matters.

It is your responsibility to check your email regularly (if not daily then at least 3-4 times per week, especially during the semester and exam periods). We assume that you read and receive all emails sent to your University email account.
SSPS student support

### STUDENT SUPPORT OFFICERS

#### WHAT DO SSOS DO?

The SSOs are a team of administrative staff who act as a regular point of contact for you, and who offer support and advice on non-academic issues which may be affecting your studies. They can signpost you to other relevant services available to support you in the University.

#### WHO IS MY SSO?

If you are studying for a joint degree, your SSO will be the person covering the first-named subject of your degree. For example, if your degree is Sociology & Social Anthropology, consult the Sociology SSO, but if you are studying Social Policy & Sociology, then consult the Social Policy SSO.

#### HOW DO I CONTACT MY SSO?

The SPS Student Support Team are based on the first floor of the Chrystal Macmillan Building. You can contact them in person or by email (see key contacts on page 11). If you are unsure who to contact, then speak to any SSO on the first floor or Sue Renton, our Student Experience Officer, in Room 1.04.

#### WHAT IF MY SSO IS UNAVAILABLE?

If your SSO is unavailable, please contact another SSO, either in person or via email to: ssos-sps@mlist.is.ed.ac.uk

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Find out more at: edin.ac/2Mul1TH
Other support

Within the School, there are a variety of support options available to our students. These are all run by students, for students. A Peer-Assisted Learning Scheme (PALS) offers weekly sessions where older students facilitate creative discussions of the content of core courses – the focus lies on students learning from each other. There are also other peer-support schemes in place which allow Honours students to pass on practical experience and knowledge in an informal environment, helping you to adapt to life at University.

Peer-Assisted Learning Schemes

**POLITICS & INTERNATIONAL RELATIONS - PIRPALS & PIR FAMILIES**

**Who is it for?**
1st-year Politics & International Relations students

**What’s in it for me?**
1. Exam prep sessions
2. Meet fellow students
3. Subject studies to increase knowledge and engagement
4. Social events

Impact Award for Best Peer-Learning Scheme 2017/18 from Edinburgh University’s Student Association 2017/18!

This year, PIRPALS runs from Week 2 to Week 11.

Find more information here: [edin.ac/2JeLm2n](edin.ac/2JeLm2n)

We also offer PIR Families, which is a network to socialise with other students, from all years, across the School of Politics and International Relations. for more information email: [pirfamilies@gmail.com](mailto:pirfamilies@gmail.com) or message us on our Facebook page: [PIR families](https://www.facebook.com/PIRfamilies).
SOCIOLOGY - SOCPALS

Who is it for?
Year 1 and 2 Sociology Students

What's in it for me?
1. Develop interest in the subject with fellow students
2. Understand course expectations
3. Develop subject knowledge
4. Meet socially with fellow sociology students

Find more information here: edin.ac/2JbM3cY

SUSTAINABLE DEVELOPMENT - SDPALS

Who is it for?
Any year 1 and 2 students studying Sustainable Development courses in SPS

What's in it for me?
1. Discussions on course content and practical study skills
2. Sessions tailored to key themes of lectures attended
3. Essay preparation support
4. Exam revision sessions

Find more information here: edin.ac/2Jfx2Xx

We also provide pastoral care through biweekly meetings and casual lunches based on your Sustainable Development MA pathway.

SOCIAL POLICY - PPALS

Who is it for?
Year 1 Social Policy students

What's in it for me?
1. Essay preparation support
2. Discussion and debate on complex subjects
3. Learning techniques
4. Revision sessions

Impact Award for Best New Scheme in 2016/17 from the Edinburgh University Students’ Association

Find more information here: edin.ac/2JdpmF
Student Development Office

The Student Development Office (SDO) provides skills and employability training through a range of workshops, interactive seminars and professional development awards. Open to all students in the School of Social and Political Science, it is the way in which we connect you with the world beyond university and boost your skills for employability.

**Professional Development and Academic Skills Workshops**
Throughout the academic year, the SDO offers an extensive variety of professional development and academic skills workshops. Led by experienced tutors, practitioners and guest speakers, these interactive sessions are tailored to different years of study, allowing you to select the level of expertise most appropriate to your interests and needs. We work closely with our wide network of public, private and third sector partners, both UK and international, to ensure that the professional and academic skills training we offer is consistent with the needs of graduate employers.

**SPS Edinburgh Awards and Professional Development Certificates**
The SDO offers two formally recognised awards around professional development skills and training. These awards both strengthen your CV and help you to stand out in an increasingly competitive job market:

- **SPS Edinburgh Award for Professional Development**
- **SPS Edinburgh Award for Professional Development with Leadership**

We also offer a range of shorter SPS Professional Development Certificates, recognising and rewarding your engagement with our professional and academic skills workshops.

**Support for Student-led Initiatives**
We can also provide practical support and assistance to support student-led initiatives. Previous examples have included organising conferences and exhibitions, hosting a guest speaker visit and setting up a peer mentoring group. We can help you to design, promote and launch your event, including information on access to funding and advice on practical considerations.

Find out more: [www.sps.ed.ac.uk/student_development/](http://www.sps.ed.ac.uk/student_development/)
Student societies

Many of the subject areas within the School of Social and Political Science have associated student societies, which are designed to offer you the best chance to develop your interests, expand your network and meet like-minded people.

**EDINBURGH POLITICAL UNION (PIR)**

@EdinPolitics
@edpolunion
edinburghpolitics@gmail.com

**SOCIOLOGY SOCIETY**

@EdUniSocSoc
@EdinburghSocSoc
sociologysociety@hotmail.co.uk

**SOCIAL ANTHROPOLOGY SOCIETY**

@SocPolSoc_UoE
@soc.anth.soc
soc.anth.soc@gmail.com

**Q-STEP SOCIETY**

@EdQSociety
edqsoc@gmail.com

**SOCIAL POLICY SOCIETY**

@socpolsoc
ediunisocpolsoc@gmail.com

**SUSTAINABLE DEVELOPMENT ASSOCIATION**

@EdUniSDA
@EdUniSDA
edin.ac/2vgdhem
eduni.sda@gmail.com
Useful information and links

SPS STUDY FACILITIES
When they are not being used for teaching, SPS undergraduate students have full 24-hour access to the computing facilities in the UG Microlab on the basement level of Chrystal Macmillan Building. Additional collaboration space is available on the ground floor of CMB and also within bookable meeting rooms located on each floor: edin.ac/2vRIQMP

SPS BUILDING ACCESS
Access to Chrystal Macmillan Building outwith normal office hours is possible via the 24-hour access door to the left of the main entrance or via the door at basement level.

SECURITY
Emergency: 0131 650 2222
General: 0131 650 2257
Email: security@ed.ac.uk

Important contact details, including University Security, can be found on the reverse of your matriculation card.

IT SUPPORT DESK SESSIONS
Set up your University email account on a mobile device: edin.ac/2AMRpbR

Mobile Device Clinics are available in the main library on the 2nd floor throughout the day: edin.ac/2AjkNZ7

STUDENT DISABILITY SERVICE
The Student Disability Service can provide help if you require support with your studies: edin.ac/2K8QZBc

COUNCIL TAX EXEMPTIONS
edin.ac/2JeBC8i

EUSA PEER PROOFREADING
The Peer Proofreading Scheme can provide help if you require support with your studies: edin.ac/2hfh4B4

SPS ELECTRONIC MARKING
All coursework in SPS is submitted, marked, and returned online using our electronic marking system called ELMA: elma.sps.ed.ac.uk

HEAR
Your Higher Education Achievement Report will provide a single comprehensive record of your achievements as a student at Edinburgh: edin.ac/2Jf4CwS
The first few weeks

How do I get my attendance confirmed?
At the beginning of each academic year (either in Welcome Week or the first week of teaching) you must meet with your PT after enrolling on course. They will confirm your attendance at University and review your enrolments with you. See page 10.

I have a question about a specific course. What should I do?
Firstly, consult your course handbook. It will contain information on readings, submissions, extensions, penalties, resits and much more. If you can’t find an answer in the handbook, contact the course organiser. Please also have a look at the online Degree Regulations and Programmes of Study (DRPS): www.drps.ed.ac.uk

I’ve looked at my degree regulations but I don’t understand which courses I should take and when. Who should I speak to?
Your SSO will be able to provide general advice on the requirements of your degree programme. If you need academic advice, e.g. on which courses might be a good combination for you, then you should speak to your PT. The Academic Fair is also a great place to find out about courses; the academic staff there can answer questions about courses and subject areas.

I want to change my degree programme. Is this possible and who should I speak to?
All requests to change degree programmes in your first year must be discussed with the College of Arts, Humanities and Social Sciences (CAHSS) Undergraduate Admissions Team, who are based at 57 George Square. Email: CAHSS.UGAdmissions@ed.ac.uk

How do I find out about the rules affecting my coursework, tutorials and exams?
Consult your course handbook. It’s important to read and understand the handbook for each course that you are enrolled on. Our current School-wide rules and regulations are regularly updated at: edin.ac/2vIrLE3

Where can I get help with essays and exams?
Speak to the person leading your tutorials; they can help with coursework or exam queries. Alternatively, ask your lecturer or course organiser during office hours. You can also ask qualified students for advice: perhaps at one of the PALS sessions or via a course Facebook group.

Where can I get help with general study skills?
Check our school webpages for information on general study: edin.ac/2nGY15Z
### Important dates

#### SEMESTER 1

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<thead>
<tr>
<th>Event</th>
<th>Dates</th>
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<tbody>
<tr>
<td>WELCOME WEEK</td>
<td>8 – 16 Sept</td>
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<tr>
<td>TEACHING BLOCK 1</td>
<td>17 Sept – 19 Oct</td>
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<tr>
<td>TEACHING BLOCK 2</td>
<td>22 Oct – 30 Nov</td>
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<tr>
<td>REVISION</td>
<td>3 – 7 Dec</td>
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<td>EXAMINATIONS</td>
<td>10 Dec – 21 Dec</td>
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<td>WINTER VACATION</td>
<td>24 Dec – 11 Jan 2019</td>
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#### SEMESTER 2

<table>
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<th>Event</th>
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<tr>
<td>TEACHING BLOCK 3</td>
<td>14 Jan – 15 Feb</td>
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<tr>
<td>FLEXIBLE LEARNING WEEK</td>
<td>18 – 22 Feb</td>
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<td>TEACHING BLOCK 4</td>
<td>25 Feb – 5 Apr</td>
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<td>SPRING TEACHING VACATION</td>
<td>8 Apr – 19 Apr</td>
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<td>REVISION</td>
<td>22 – 26 Apr</td>
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<tr>
<td>EXAMINATIONS</td>
<td>29 Apr – 24 May</td>
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<td>SUMMER VACATION BEGINS</td>
<td>27 May</td>
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<td>RESIT EXAMINATION DIET</td>
<td>5 – 16 Aug</td>
</tr>
</tbody>
</table>

#### IMPORTANT

**EXAMS**

Exams can be scheduled at any time during the semester. It is your responsibility to be available throughout the whole semester, including all of the examination diet.
Notes

GREEN COFFEE

USE ANY REUSABLE CUP AND SAVE 50p AT ground