

### **I have applied for Admission to the University - When can I apply for a scholarship in the MyEd portal?**

When you receive your UUN and EASE password, you can apply for scholarships. Do not wait to receive an offer before applying for a scholarship but the eligibility criteria for the relevant scholarship may ask that you have received an offer of admission by the closing date of the scholarship.

### **I am a current student - When can I apply for a scholarship in the MyEd portal?**

Current students who wish to apply for scholarships in relation to a new programme of study, must first submit their application for the new programme of study.

### **I cannot access the Scholarships Portal?**

It can take up to five working days for all system checks to be completed to allow access to the scholarship application portal. If you have applied for admission to your programme very recently, your access may not yet be live.

### **How do I apply for a scholarship in the MyEd portal?**

For full information on how to apply for a scholarship through the MyEd portal please refer to the guidelines based on your level of study:

[Postgraduate Scholarships](#)

[Undergraduate Scholarships](#)

### **I believe I am eligible for a scholarship but I am unable to apply within MyEd?**

There are many reasons why the system may indicate that you are ineligible to apply. Here are a few of the most common:

- The scholarship is only available to applicants and you have already started your degree programme.
- Incorrect start date – generally the academic year for scholarships runs from August to July. If you have applied to begin your programme of study earlier than August then you would not be eligible to apply. For example an applicant due to commence their studies in April 2022 is not eligible for a 2022-2023 scholarship and would have to change their start date to a date within the period 1<sup>st</sup> August 2022 to 31<sup>st</sup> July 2023.
- Ineligible programme of study: please check the eligibility criteria carefully as some programmes are excluded from particular scholarships.
- Your chosen School or College is not participating in the scheme.

**Can I change the start date for my programme to become eligible to apply for a scholarship?**

If you have not already commenced your studies you can put through a change request via the applicant hub. More information is available from [here](#)

**I have experienced a system problem that has been resolved but I am still unable to access the applicant hub. What should I do?**

- Log out of the MyEd portal.
- Clear your browser cache, and log back into the portal.
- Try using an alternative web browser.

If you continue to encounter problems and have established that you definitely meet the eligibility criteria for your chosen scholarship [contact us](#) providing screenshots of the issue.

**Can I amend the personal statement that I have submitted?**

No - You are unable to amend or edit a personal statement once submitted. If the deadline date for the scholarship has not passed you may [send](#) us a revised personal statement that we will upload for you.

Both the original and revised personal statement will be made available to the selection panel, together with all documents submitted as part of the application for admission.

**The deadline has passed for a particular scholarship, can I still submit an application?**

No - We are unable to accept late applications once a deadline has closed. This ensures clarity and fairness for all applicants. We therefore advise that you apply for admission to the University and prepare your scholarship application well in advance of the advertised deadline.